

USD 223
BULLYING REPORT FORM
(For use by parents, patrons, and students)
Barnes-Hanover-Linn

The Board of Education prohibits bullying in any form on school property, in a school vehicle, or at a school sponsored event.

Bullying means:

Any intentional gesture or any intentional written verbal, or physical act or threat that is sufficiently severe, persistent, or pervasive that creates an intimidating, threatening or abusive educational environment for a student or staff member that a reasonable person, under the circumstances, knows or should know will have the effect of:

- Harming a student or staff member, whether physically or mentally
- Damaging a student's or staff member's property
- Placing a student or staff member in reasonable fear of harm to the student or staff member; or
- Placing a student or staff member in reasonable fear of damage of the student's or staff member's property; or
- Cyberbullying which means bullying by use of any electronic communication device through means including, but not limited to, e-mail, instant messaging, text messaging, blogs, mobile phones, pagers, online games and Web sites.

School Districts are required by Federal Law and K.S.A. 72-214 to protect the privacy rights of students under the age of 18.

To report a bullying incident, please complete this form:

Name of student target (victim) _____

Where does he/she attend school? _____

Has the appropriate staff member been notified? Yes No

If yes, please list the staff member(s) contacted:

Names of alleged bully(ies) if known:

On what date did the incident happen: _____

Where did the incident happen? Please choose all that apply:

- _____ Classroom _____ Hallway _____ Restroom
_____ Playground _____ Locker Room _____ Lunchroom
_____ Parking Lot _____ School Bus _____ Internet
_____ Cell Phone _____ School Activity _____ Other
_____ School Sponsored Activity or Event off School Grounds

If you selected other, please specify:

Please select the statement(s) that best describes what happened. Choose all that apply:

- Hitting, kicking, shoving, spitting, hair pulling or throwing something
- Getting another person to hit or harm the student
- Teasing, name calling, making critical remarks or threatening, in person or by other means
- Demeaning and making one a victim of jokes
- Making rude and/or threatening gestures
- Excluding or rejecting the student
- Intimidating (bullying), extorting or exploiting
- Spreading harmful rumors or gossip
- Cyberbullying
- Other

If you selected other, please specify:

What did the alleged bully(ies) say or do?

Why did the harassment or intimidation (bullying) occur?

Were there any witnesses? Yes No

If yes, please provide their names:

Did a physical injury result from this incident? Yes No

If yes, please describe:

Was the victim absent from school as a result of the incident? Yes No

Is there any additional information you would like to provide?

Signature of the person reporting (required): _____

Telephone #: _____

Today's Date: _____